



Risk Assessment of Filming and Associated Activities on Private or Council Owned or Occupied Premises and Land

Your risk assessment for filming in Eastbourne must take account of the potential hazards your activities might pose to Council employees, members of the public and others who might use or visit the Council premises and land where you wish to work.

The following table is intended for your assistance.

If you have a risk assessment form used to assess your activities and their implications for the safety of those not employed by you, please enclose a copy of that assessment.

Among other factors, you must consider are, for example:

- What special provisions will be required for emergency evacuation of the site?
- Will your equipment obstruct the access/egress along pathways in normal usage/emergency or present additional hazards not taken into account during the normal occupation of the building?
- Do you have the services of a competent electrician and is all portable electrical equipment certified and protected by earth leakage protection?
- Will you be using any substances, which have a pungent odour or require enhanced ventilation?
- Will special effects require enhanced safety precautions, give rise to smoke or loud noise etc?

All electrical equipment must have been inspected and tested (proof of testing maybe required).

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Proposed Filming in or on privately owned or occupied premises and land

Site details:			
Address:			
Parts of site to be used: (Please provide drawing)			
Date(s) and time(s) of set up:	START		FINISH
Date(s) and time(s) of filming scheduled:	START		FINISH

Please enclose risk assessments for both set up and filming schedules. These must take account of the potential risk to premises and members of the public and others who visit / use the premises or Land (see attached guidelines).

Personnel Details			
Description / Role	Forename	Family Name	Contact Details - Mobile Phone
Producer			
Facilities / Site Manager			
Gaffer			
Electrician			
Site Security Officer			
Who will be responsible for emergency procedures on site?			
Are there any Stunts / Special Effects or Pyrotechnics Planned?			
Please Give Details			
Stunt / Special Effects / Pyrotechnics Co-ordinators			
Forename	Family Name	Contact Details	
Please enclose a Risk Assessment for each Stunt or Special Effect – This must cover risks to Council employees/members of the public or persons who might use the premises or land			